



**7TH ASIA
& 9TH CHINA**

INTERNATIONAL CONFERENCE
ON TRIBOLOGY
SEPTEMBER 14-18 TIANJIN · CHINA



GUIDANCE FOR

REGISTRATION



SUBMISSION



7th Asia International Conference on Tribology & 9th China International Symposium on Tribology
(ASIATRIB2024 & CICT2024)

REGISTRATION GUIDANCE

- 1. Create an account** P3 (Steps 1-3)
- 2. Register for the conference** P7 (Steps 4)
- 3. Payment** P8 (Steps 5-9)
- 4. Receipt/Invoice & Fapiao** P13/P14
- 5. Accompanying Person Registration** P15



REGISTRATION GUIDANCE – Create an account

STEP 1

- Visit our official website <http://www.asiatrib-cict2024.com/> .
- Click ‘**Registration**’ button on the home page.

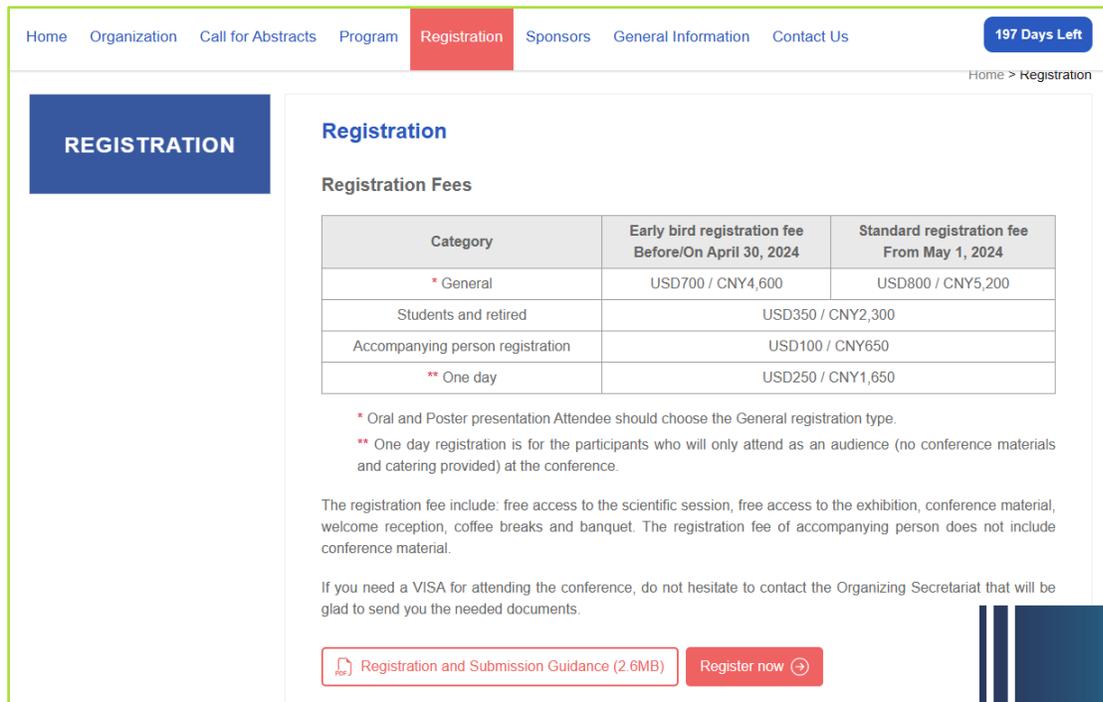
The screenshot shows the website's navigation bar with the following links: Home, Organization, Call for Abstracts, Program, Registration, Sponsors, General Information, and Contact Us. A blue button in the top right corner indicates "264 Days Left". The main banner features the conference logo, the text "7TH ASIA & 9TH CHINA INTERNATIONAL CONFERENCE ON TRIBOLOGY SEPTEMBER 14-18 TIANJIN · CHINA", and a stylized cityscape. At the bottom, there are two buttons: "Abstract Submission" and "Registration". A red hand cursor icon is pointing at the "Registration" button, which is enclosed in a red rectangular box.



REGISTRATION GUIDANCE – Create an account

STEP 2

- Click **Register now**  button on the **REGISTRATION** webpage to enter the registration system.



Home Organization Call for Abstracts Program **Registration** Sponsors General Information Contact Us 197 Days Left

Home > Registration

REGISTRATION

Registration

Registration Fees

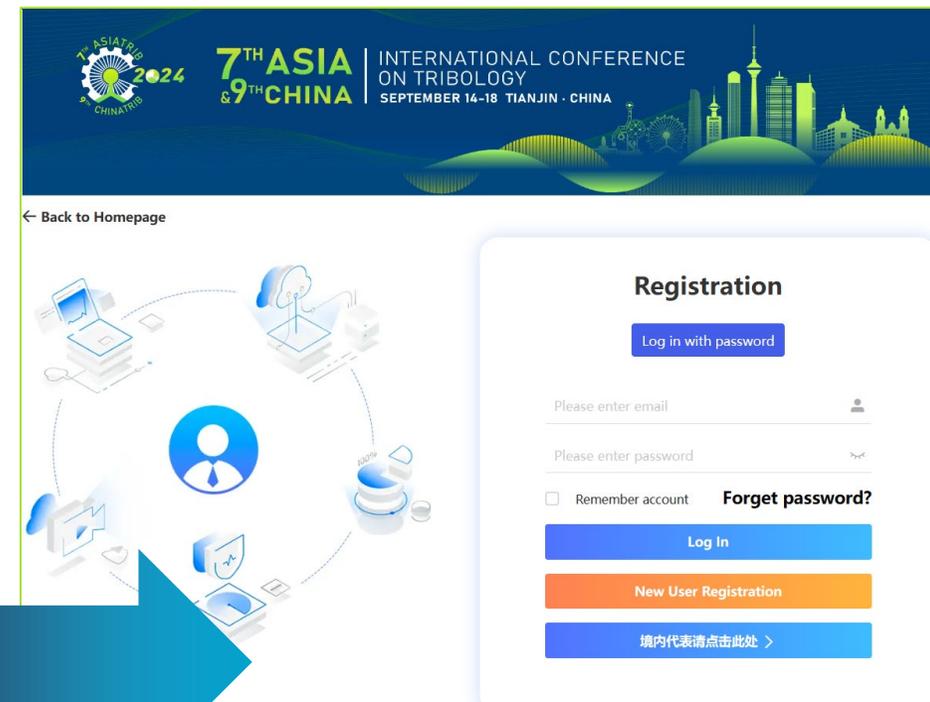
Category	Early bird registration fee Before/On April 30, 2024	Standard registration fee From May 1, 2024
* General	USD700 / CNY4,600	USD800 / CNY5,200
Students and retired	USD350 / CNY2,300	
Accompanying person registration	USD100 / CNY650	
** One day	USD250 / CNY1,650	

* Oral and Poster presentation Attendee should choose the General registration type.
** One day registration is for the participants who will only attend as an audience (no conference materials and catering provided) at the conference.

The registration fee include: free access to the scientific session, free access to the exhibition, conference material, welcome reception, coffee breaks and banquet. The registration fee of accompanying person does not include conference material.

If you need a VISA for attending the conference, do not hesitate to contact the Organizing Secretariat that will be glad to send you the needed documents.

 [Registration and Submission Guidance \(2.6MB\)](#) [Register now](#) 



7TH ASIA & 9TH CHINA INTERNATIONAL CONFERENCE ON TRIBOLOGY SEPTEMBER 14-18 TIANJIN · CHINA

[← Back to Homepage](#)

Registration

[Log in with password](#)

Please enter email

Please enter password

Remember account [Forget password?](#)

[Log In](#)

[New User Registration](#)

[境内代表请点击此处 >](#)



REGISTRATION GUIDANCE – Create an account

STEP 2

- For International Delegates, click **'New User Registration'** to create your ASIATRIB2024 & CICT2024 account.
- For Domestic Delegates from Mainland China, click **'境内代表请点击此处'** to create your new account.
- If you have already had one, please click **'Log in'** to log in to your account. **[TURN TO STEP 4]**

7TH ASIATRIB 2024 | 9TH CHINATRIB

7TH ASIA & 9TH CHINA | INTERNATIONAL CONFERENCE ON TRIBOLOGY
SEPTEMBER 14-18 TIANJIN · CHINA

← Back to Homepage

Registration

Log in with password

Please enter email

Please enter password

Remember account [Forget password?](#)

Log In

New User Registration

境内代表请点击此处 >



REGISTRATION GUIDANCE – Create an account

STEP 3

- Fill in your information. Kindly note that all fields marked with an asterisk (*) are required.

Individual registration * Required Fields

* E-mail
Please use the work email address you use daily. Notifications related to the conference will be sent to this email address.

* Set password
1) The password must be at least 8 characters long. 2) The password should contain two of the four character types: Uppercase letters, Lowercase letters, Numbers, Symbols.

* Confirm password

* Given Name

* Family Name

* Title Prof. Dr. Mr. Mrs. Ms. Other

Gender Male Female

Department

* Affiliation

* Address

Postal Code

* City

* Country/Region

Telephone

* Do you need visa invitation letter? No Yes
If you need a visa invitation letter, please complete the following information and inform us by sending an email to asiatrib-cict2024@chinastargroup.com.

* Will you attend the banquet on September 17, 2024? No Yes

* Verification Code **k q q m**

- If you need a visa invitation letter to apply for a visa, please select **‘Yes’** and answer all the questions under this column.
- Alternatively, select **‘No’** to complete the registration first. After you have all the information ready, go to “Personal Information” after logging into your account in the ‘Personal Center’ to request an invitation letter later.

Click the blue “ Submit “ button at this page’s bottom to the next step.



- When you have done your basic information registration, you will enter your **‘Personal Center’**.
- Selecting your registration type first by clicking the corresponding registration option.

PERSONAL CENTER 7th Asia International Conference on Tribology & 9th China International Conference on Tribology Back to Homepage Qu Chen

Home Page
Abstract Submission
Submission Management
Registration
Accompanying Person Registration
My Orders
Personal Information
Change Password

Select a Registration Type

1 Registration

General
USD 700.00
Oral and poster presentation attendee should choose the General registration type.

Students and retired
USD 350.00

One day (Sept. 15, 2024)
USD 250.00
One-day registration is for the participants who will only attend as an audience (no conference materials and catering provided) at the conference.

One day (Sept. 16, 2024)

One day (Sept. 18, 2024)
USD 250.00
One-day registration is for the participants who will only attend as an audience (no conference materials and catering provided) at the conference.

2 General Information

The registration fee includes: free access to the scientific session and exhibition, conference material, welcome reception, coffee breaks and banquet. The registration fee of accompanying person does not include conference material.

SUBMIT

Click the blue button of **“Submit”** at the bottom of this page to the next step.



- Confirm your registration type and the registration fee.
- Click **'Submit'** at the bottom of this page to the next step.
- Extra step for delegates from Mainland China:
 - Fill in your Fapiao Information after clicking **'Submit'**, you will be asked to provide relevant information in the added column. Please go to **FAPIAO 中宾发票** for further instructions.

The screenshot shows a web interface for the 7th Asia International Conference on Tribology & 9th China International Conference on Tribology. The page title is "7th Asia International Conference on Tribology & 9th China International Conference on Tribology" and there is a "Back to Homepage" button. The main content area is titled "Registration Fee Type" and displays the following information:

- Registration Fee Type: General USD 700.00*1
- Payment amount: USD 700.00 UNPAID
- A button labeled "Reselect registration type"

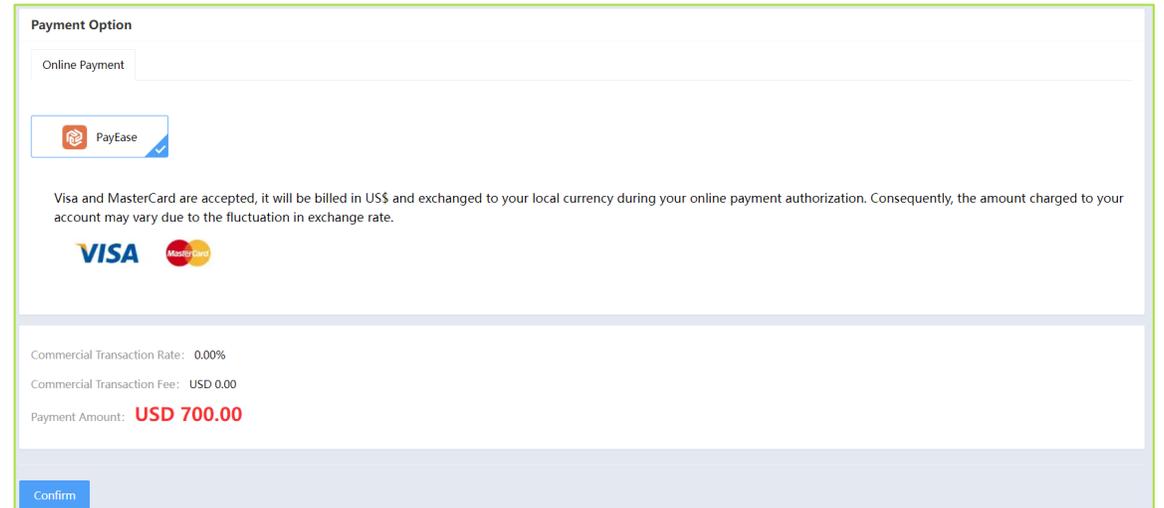
At the bottom of the page, there is a large blue button labeled "SUBMIT".

- **Select your payment method.**

- **Online Payment – Recommended**
 - **International Delegates: PayEase (Visa, MasterCard)**
 - **Domestic Delegates: PayEase (ChinaUMS, Wechat, Alipay)**

- **Select ‘PayEase’**

- **Click on ‘Confirm’ and follow the instructions on the next page.**



Payment Option

Online Payment

 PayEase

Visa and MasterCard are accepted, it will be billed in US\$ and exchanged to your local currency during your online payment authorization. Consequently, the amount charged to your account may vary due to the fluctuation in exchange rate.

Commercial Transaction Rate: 0.00%

Commercial Transaction Fee: USD 0.00

Payment Amount: **USD 700.00**

[Confirm](#)

- Online Payment

- Please fill in your ‘Card Information’ and ‘Billing Information’ on this page to proceed the payment.
- Kindly note that ONLY VISA/MASTER card could be used for online payment.

Payment Method

English

<h4>Card Information</h4> <p>Please provide us with your card details, so that we can process your order</p> <input type="text" value="Card Number"/> <input type="text" value="Expiration Date Month"/> <input type="text" value="Expiration Date Year"/> <input type="text" value="CVV2/CVC2/CAV2/CID"/>  <input type="text" value="First name"/> <input type="text" value="Last name"/>	<h4>Order Information</h4> <ul style="list-style-type: none">Order ID: 20230718-897395554-p24406m17765-R65-ijjittt <p>Payment Amount: USD 300.00</p>
---	---

Billing Information

The billing address should be the same as your credit card statement address, so that we can confirm the information you hand in

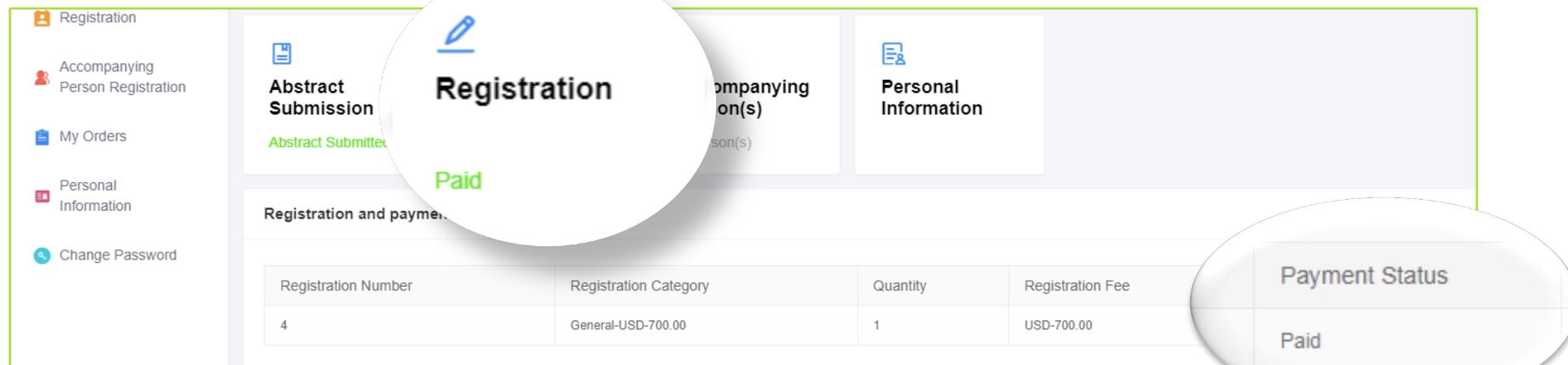
Attention:
Please notice that the billing amount might be slightly different from the amount shown on your bank statement because of exchange rate fluctuation.

 For Visa card payment, Verified By VISA password is required.
 For MasterCard Payment, MasterCard SecureCode is required.

[continue](#)

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- After completing the above steps, you can return to the Home Page of your Personal Center to check the payment status.
- If you complete ‘**Online Payment**’, the payment status will be updated automatically in 3 minutes.
- Once your payment is received successfully, your payment status will be confirmed as ‘**Paid**’, then you have completed your registration.



The screenshot displays a user interface for registration management. A sidebar on the left contains navigation options: Registration, Accompanying Person Registration, My Orders, Personal Information, and Change Password. The main content area is divided into sections: Abstract Submission (with a green 'Abstract Submitted' indicator), Accompanying Person(s), and Personal Information. A large white circular callout highlights the 'Registration' section, which shows a green 'Paid' status. Below this, a table titled 'Registration and payment' lists registration details. A separate white oval callout highlights the 'Payment Status' field in the table, which is set to 'Paid'.

Registration Number	Registration Category	Quantity	Registration Fee	Payment Status
4	General-USD-700.00	1	USD-700.00	Paid



➤ **Offline Payment Option**

Bank Transfer – If you need to make the payment via bank transfer, please request the bank payment details via email to asiatrib-cict2024@chinastargroup.com.



REGISTRATION GUIDANCE RECEIPT/INVOICE

- Your RECEIPT can be viewed in 'My Orders' of your 'Personal Center'.
- Find your registration payment order and then click on 'Receipt Download', then you can get your receipt in PDF format.
- If you need INVOICE, or you would like to add other information to the receipt, please contact us via asiatrib-cict2024@chinastargroup.com.

PERSONAL CENTER 7th Asia International Conference on Tribology & 9th China International Conference on Tribology Back to Homepage Qu Chen

Home Page Abstract Submission Submission Management Registration Accompanying Person Registration My Orders Personal Information Change Password

My Orders

Additional activities

Registration Number	Registration Category	Quantity	Registration Fee	Payment Status	
4	Accompanying person-USD-100.00	1	USD-100.00	Unpaid	Pay

Order NO.: 17494298 Creation time: 2024/02/01 22:32:27

Registration General 700.00*1 USD700.00

Total: USD700.00 Service Fee: USD0.00 Total amount: **USD700.00**

Order details Receipt Download

For International Delegates



Information for Chinese delegates only

中国境内代表（国籍选择China的代表）在【STEP 5】页面有额外的发票信息登记栏。请您根据实际情况，填写发票信息。

- 本次大会提供增值税普通电子发票，**发票将在会议结束后2周内统一开具**，通过邮件发至您所填的收票人邮箱。
- 如您注册缴费后因单位财务流程需要会前开具发票，请发邮件至 asiatrib-cict2024@chinastargroup.com联系会务组。
- 如您通过汇款注册支付了多人注册费，有合并开票或分开开票的需求，请您将需求发送至：asiatrib-cict2024@chinastargroup.com，工作人员在收到您的信息后，会尽快与您联系。
- 如您在支付阶段忘记填写发票信息，或提供的发票信息有误，请您将发票信息以邮件形式发送至上一条中的邮箱，工作人员在收到您的发票信息后，会尽快与您联系，并补全/订正发票信息。

The screenshot shows a registration form with the following sections:

- 费用类型** (Fee Type):
 - 费用类型: General CNY 4600.00*1
 - 费用金额: CNY 4,600.00 未付款
 - 按钮: 重新选择注册类型
- 发票信息** (Invoice Information):
 - 状态: 需要 (indicated by a green dot)
 - 填写发票信息 (Fill in invoice information):
 - *发票类型: 增值税普通电子发票 (dropdown menu)
 - *收票人邮箱: 179694130@qq.com (text input)
 - 选择发票抬头 (Select invoice header):
 - 按钮: + 添加发票抬头
- 提交按钮** (Submit button): 立即提交



REGISTRATION GUIDANCE **Accompanying Person**

PERSONAL CENTER 7th Asia International Conference on Tribology & 9th China International Conference on Tribology [Back to Homepage](#) Qu Chen

Home Page
Abstract Submission
Submission Management
Registration
Accompanying Person Registration
My Orders
Personal Information
Change Password

Accompanying Person Registration

Name

No.	Name	Country/Region	Registration Category	Operation
No Data				

Selected 0 Person

1. Click **"Accompanying Person Registration"** to start your accompanying person registration

2. Click here to add your accompanying person



REGISTRATION GUIDANCE **Accompanying Person**

Accompanying Person

Family name *

Given name *

Country/Region *

Please select



1. Fill in the information required

1

Category

Accompanying person

USD:100.00



2. Check the order quantity and click the card

2

General Information

The registration fee includes: free access to the scientific session and exhibition, welcome reception, coffee breaks and banquet.

SUBMIT

3. Click the blue button **“Submit”** at the bottom of this page to the next step.



REGISTRATION GUIDANCE **Accompanying Person**

Accompanying Person Registration

Name

[+ Accompanying Person](#)

<input type="checkbox"/>	No. ⌵	Name	Country/Region	Registration Category	Operation
<input checked="" type="checkbox"/>	301	test test	Austria	Accompanying person USD 100.00	✎ 🗑️
<input type="checkbox"/>	302	test test	Australia	Accompanying person USD 100.00	✎ 🗑️

1. Check the person you would like to pay for

Registration Fee Type

Registration Fee Type: Accompanying person USD 100.00*1

Payment amount: USD 100.00 UNPAID

[Reselect registration type](#)

[SUBMIT](#)

1 > Turn to Page 1 page Go Total 2 10/page

Selected 1 Person [Pay for All Selected](#)

2. Click the button "Pay for All selected"

After entering the next page, click the blue button of "Submit" at the bottom of this page to the payment page.
** The payment method is the same as the conference registration.*

7th Asia International Conference on Tribology & 9th China International Symposium
on Tribology (ASIATRIB2024 & CICT2024)

ABSTRACT SUBMISSION GUIDANCE



ABSTRACT SUBMISSION GUIDANCE

STEP 1

- Before your submission, if you do not have an account, you need to follow registration Steps 1-3 to create a new account first.

- Click **'Abstract Submission'** to start your submission.
- After reading the **Submission Guidelines**, click the blue button of **'Start Submission'** at the bottom of this page to the next step.



ABSTRACT SUBMISSION GUIDANCE

STEP 2

- Fill in the authors' information as requested step by step.
 - If you are the first author of the abstract, you could select “I'm the first author” to fill in the first author's information automatically.
 - Click ‘Next’ and then you can add information about other authors of your abstract.
 - After filling in all the authors' information, click ‘Next’ to the next step.

Abstract Submission

Submission Guidelines Authors' Information Abstract Information Summary Success

I'm the first author. (Please check here, if you are the first author. Otherwise, please fill in the first author's information.)

Family Name*

Given Name*

Institution*

Country/Region*

E-mail*

[Back | Please read the Instructions to Authors](#) [Next | Add Co-Authors](#)

Abstract Submission

Submission Guidelines Authors' Information Abstract Information Summary Success

▼ Institution [Add Institution](#)

1. China Star [↑](#) [↓](#) [✖](#)

▼ All Authors [Add Author](#)

No. 1 Author [✎](#)

Given Name: Qu Family Name: Chen Corresponding author Presenting author

Work Unit: China Star

[Back | First Author Information](#) [Next | Abstract Information](#)



ABSTRACT SUBMISSION GUIDANCE

STEP 3

- Fill in your abstract information.
- Kindly note that all fields marked with an asterisk (*) are required.
- Click 'Next' to make the final check of your abstract.

The screenshot shows a web form for abstract submission. At the top, there is a progress bar with five steps: 'Submission Guidelines', 'Authors' Information', 'Abstract Information' (highlighted in blue), 'Summary', and 'Success'. Below the progress bar, the form contains the following fields and options:

- Preferred Presenting Type***: Radio buttons for 'Oral' (selected) and 'Poster'.
- Major Track***: A dropdown menu currently showing 'Track 1: Friction and Lubrication'.
- Title***: A text input field.
- Abstract Content***: A rich text editor with a toolbar containing 'B', 'I', 'Ω', 'x₂', and 'x²'. Below the editor, it shows 'Characters: 0, Words: 0' and a red note: 'Maximum 300 words.'
- Key Words***: A text input field with a red note: 'Maximum of three keywords, separated by a semi-colon.'
- Original Abstract Upload**: Two buttons, 'Select & Upload' (blue) and 'Delete' (orange). Below them is a red note: 'Upload file type: doc, docx'.

At the bottom of the form, there are two navigation buttons: 'Back | Authors' Information' and 'Next | Summary'.



- Click **'Submission Management'** of your **'Personal Center'** to Modify, Delete, and View your submitted abstract(s)

The screenshot displays the 'Submission Management' page within a personal center. The left sidebar contains navigation options: Home Page, Abstract Submission, Submission Management (highlighted with a green box and a hand cursor), Registration, Accompanying Person Registration, My Orders, Personal Information, and Change Password. The main content area features a 'New submission' button and a table of submitted abstracts.

Abstract ID	Classification of papers	Abstract title	The first author	Status	Operation
17	Track 1: Friction and Lubrication	test	Qu Chen	Abstract submitted	Modify Delete View

Below the table, there is a pagination control: < 1 > Turn to Page 1 page Go Total 1 10/page



**7TH ASIA
& 9TH CHINA**

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ON TRIBOLOGY
SEPTEMBER 14-18 TIANJIN · CHINA



**We very much looking forward to hosting you in Tianjin this fall!
Should you have any questions, please feel free to let us know.**

Ms. Chen Qu

E-mail: asiatrib-cict2024@chinastargroup.com