

# LOCAL INFORMATION

Dear DITTO Summit 2023 Attendees,

Thank you for your efforts to make it to attend International Digital Twins of the Ocean Summit 2023 (DITTO Summit 2023)!

To facilitate your travel to the venue, stay in Xiamen/China, and participation in the Summit, we provide this local information for your reference. Hope you find it useful and helpful.

Shall you have any questions about DITTO Summit 2023, please contact us via email.

Dr. Samuel WANG  
Coordination

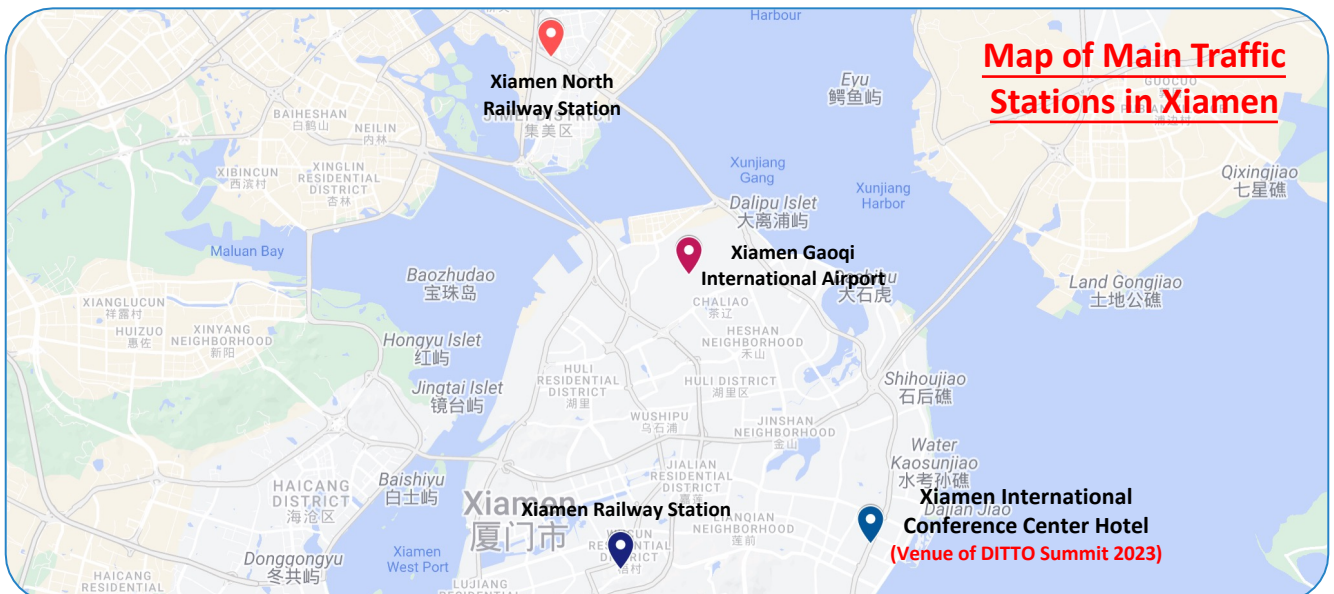
Ms. Xiaoyi WANG  
Academic Programme

Ms. Jingrui ZHANG  
Project Manager

**Official E-mail: DITTOsummit2023@chinastargroup.com**

## How to get to Xiamen International Conference Center Hotel?

If this is your first time to visit Xiamen or even China, we strongly recommend you to take a taxi to the venue. Please note that e-payment (WeChat Pay or Alipay) is now popular and widely used in China. Cash payment is also accepted, but there might be no changes. Credit card will not be accepted for the taxi payment. Thus, you are advised to get some RMB cash with you for the taxi. Furthermore, **you are also suggested to print out or keep an image of next slide for your communication with the taxi driver**, so as to avoid any inconvenience caused by language barriers.



## 出租车搭乘卡

司机师傅您好，请您送我到**厦门国际会议中心酒店**，谢谢！

地址：中国福建省厦门市思明区环岛东路1697号

### TAXI NOTE

Please take me to **Xiamen International Conference Center Hotel**, many thanks!

Address: No.1697, The East Island Ring Road, Siming District, Xiamen, China



## From the Airport to the Hotel

### From Xiamen Gaoqi International Airport (about 12 km)

**By Taxi:** about 20 minutes drive. The total cost is about 40 CNY/5.5 USD.

**By Public Transportation:** Bus No. 641/Bus No. 949/ Bus D2. It will take about 1 hour to get to the venue and the ticket based on the Bus you select.



## From the Railway Station to the Hotel

### From Xiamen Railway Station

**By Taxi:** about 20 minutes drive. The total cost is about 25 CNY/3.5USD.

#### **By Public Transportation:**

- a) BRT Bus No. 3 → transfer to Bus No.58 at Guomaoxincheng Station → get off at Minnandaxiyuan Station → walking 200 metres, arrive at Xiamen International Conference Center Hotel
- b) Subway Line 3 → get off at Hubindonglu Station → walking about 160 metres, arrive at Huguanglukou Bus Station, take Bus. No. 58 → get off at Minnandaxiyuan Station → walking 200 metres, arrive at Xiamen International Conference Center Hotel

### From Xiamen North Railway Station

**By Taxi:** about 35 minutes drive. The total cost is about 80 CNY/11 USD.

#### **By Public Transportation:**

Subway Line 1 → transfer to Subway Line 2 at Lvco Station → get off at Lingdou Station → walking about 190 mteres, take Bus M7 at Mingfayuan Station → get off at Minnandaxiyuan Station → walking about 60 metres, arrive at Xiamen International Conference Center Hotel



## Other Tips for Transportation

- a) You may change money at the Banks or Money Exchange at the airport beforehand since you need Chinese money (RMB) to pay for the means of transportation.
- b) Kindly note that all the time is subject to traffic conditions.

## Travel Tips in Xiamen, China

### Climate

Originally known as Amoy, Xiamen is an island renowned for her rich cultural relics, pleasant climate, beautiful natural scenery, and long history of international commerce. It is located on the southeast coast of China and has a monsoonal humid subtropical climate characterised by mild and dry winters with **an average November temperature from 18°C to 25°C (64°F to 77°F)**.

### Electricity

The electric current used in China is **220V/50Hz**. Hotels provide 220V and 110V (shavers only) power outlets. Please note that **plug adapters and converters might be required**.

### Time

China covers four time zones. **Beijing time is the only official time throughout the country**. Punctuality is highly appreciated.

### Non-smoking

**Smoking in indoor public places has been banned in Xiamen** from September 24, 1996. The regulation extends smoking bans to include all indoor public areas and workplaces, plus a number of outdoor areas including schools, seating areas in sports stadiums and hospitals where women or children are treated.

### Currency and Exchange

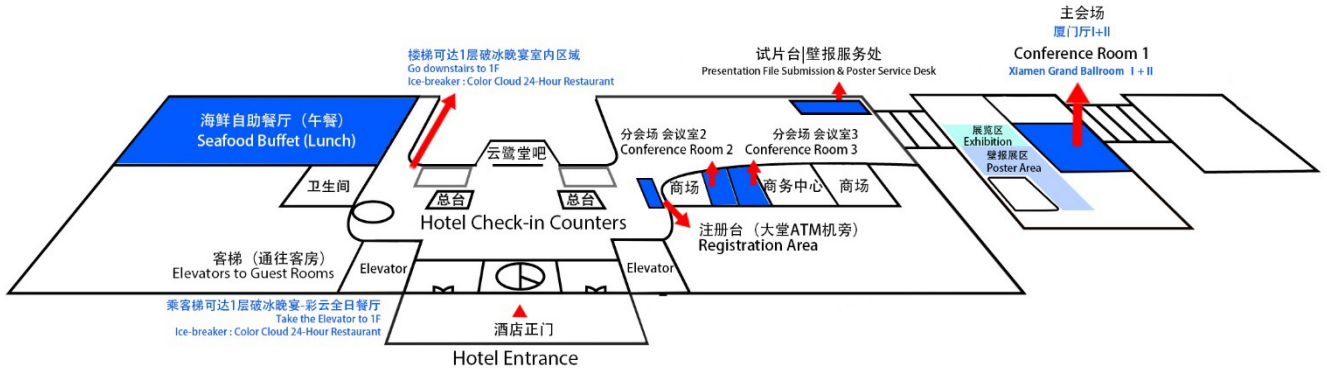
The currency used in China is the Renminbi Yuan (RMB or ¥) and current exchange rate is USD: RMB = 1:7.33 (November, 2023). Notes come in denominations of ¥ 100, 50, 20, 10, 5 and 1. Euros and US Dollars can be exchanged at local bank. Traveler's cheques can only be exchanged at the Bank of China.

Banks usually open from 9 a.m. to 5 p.m., from Monday to Friday and 9 a.m. to 4 p.m. on Saturday and Sunday. Currency exchange services are available for the following foreign currencies: US Dollar, British Pound Sterling, Euro, Japanese Yen, Australian Dollar, Canadian Dollar, Hong Kong Dollar, Swiss Franc, Danish Krone, Norwegian Krone, Swedish Krone, Singapore Dollar, Malaysian Ringgit, and Macao Pataca.

**Major credit cards are accepted at many stores, such as Master Card and Visa.**

## DITTO Summit 2023 General Information

### ➤ Floor Plan of the Venue



### ➤ Registration & Hotel Check-in

The registration desk is located in the Main Lobby, 2F. You could find it at your right hand when you enter the hotel from the main entrance, which is set up in front of an ATM machine. Participants could sign in or make on-site registration here. If you have any questions about the Summit, travel in Xiamen or need any assistance, you are more than welcome to visit us at the registration desk.

Participants who booked the hotel rooms at Xiamen International Conference Center Hotel could check in at the Check-in Counters.

#### Registration Service Time:

November 9	November 10	November 11	November 12
9:00-22:00	8:00-18:00	8:00-18:00	8:00-12:00

#### Lanes for Registration (from left to right):

Tour & Information		Cashier	On-site Registration	Pre-registration	Pre-registration	Pre-registration
1	2	3	4	5	6	7

Participants who have completed all the registration steps including the payment could line up at the **“Pre-registration”** lane. If you just created your account, but have NOT paid yet, please make your on-site registration or complete your payment at the **“On-site Registration”** or **“Cashier”** counter. Participants could ask and book the Xiamen one-day tour at the **“Tour & Information”** counter.

#### Chinese Fapiao, Receipt or Invoice:

All the Chinese Fapiao will be sent to participants in 2 weeks after the Summit. For International participants, the receipt could be downloaded from your personal centre. If you need an invoice, please leave your information at the Information desk.

## ➤ E-programme and Plantable Seed Paper PASS

For a better environment and reducing carbon footprint, the Summit will adopt a web-based and interactive e-programme so that registered participants can get access to the agenda easily with their electronic devices. Participants will be able to log in to the e-Programme by scanning a QR code on the PASS. Thus, there will be NO printed brochures.

Furthermore, the PASS of the Summit is made of plantable seed papers. You could keep it after the Summit and plant it as a taken-away souvenir from the Summit.

[Click here](#) to view the brief programme and detailed oral presentation agenda, as well as poster presentation list.

## ➤ PPT slide testing & Poster session preparation

The Presentation File Submission and Poster Service Desk is located in the corridor to Xiamen Grand Ballroom I+II. Kindly note that since speakers are NOT allowed to use their own laptops for presentations, all presentations must be submitted to the Presentation File Submission Desk upon arrival at the hotel or at least **ONE DAY BEFORE** pre-scheduled arrangements.

### Presentation File Submission & Poster Service Desk Hours

November 9	November 10	November 11	November 12
14:30-22:00	8:00-18:00	8:00-18:00	8:00-12:00

The poster boards will be set up in the foyer of the Xiamen Grand Ballroom. Presenters are responsible for presenting their posters before the Summit. The special glue for poster posting will be offered on-site to protect the board as well as the poster. Presenters can seek help from on-site staff or volunteers in terms of locating a specific posting board or obtaining the tools needed, etc. To ensure a well-prepared poster session, posters must be up during the preparation period. All presenters should stay by the corresponding poster throughout the poster session.

### Time Table for Posters:

Time for putting up	Before 17:30 on November 10, 2023
Poster Session	16:00-18:00 on November 11, 2023
Time for takedown	After 14:00 on November 12, 2023

(Kindly note that the Summit will NOT collect the posters that are NOT taken down after 14:00 on November 12, 2023.)

For detailed information about Oral and poster presentation guidelines please check the official webpage. [Click here](#) for more information.

## ➤ Social Events and Dining

The Summit offers buffet lunches for invited guests and registered participants during Nov. 10-12. The Ice-breaking Reception and Gala Dinner are also included. Participants who would like to join these social events could get these invitation tickets when signing in at the registration desk.

### Dining Schedule:

Ice-breaking Reception	18:00 on November 9, 2023
Meeting Lunches	12:00-14:00 for November 10-12, 2023
Gala Dinner	18:30 on November 11, 2023
Tea & Coffee Breaks	As scheduled

**Thank you for your reading.**

**We are looking forward to hosting all of you in Xiamen for the Summit!**

**Yours sincerely,  
DITTO Summit 2023 Organising Committee**

[Click here to explore more on the official website of DITTO Summit 2023](#)

